



MINUTES OF BOARD OF TRUSTEES

CALLED MEETING

Board Room

May 22, 2018 – 1:30 p.m.

Board Members Present:	Dr. Mike Griffin, Vice Chair Hugh Bland Ronald Davis Craig Kesler Edgar Lamb Tom Love Melissa Tilden
Board Members Arriving Late:	None
Board Members Absent:	Alton Smith
Public Speakers:	None
Media/Guest Present:	Ariel Gilreath, Education Reporter for the Greenwood Index-Journal; Anthony Warren, Alumni of '62

Staff Attending:

Dr. James A. Franklin, Interim Superintendent; Sylvester Coleman, Director of Finance and Business Operations; Ms. Karen Petit, Coordinator of Advancement and Development; Frank Dorn, Farm Assistant; and Teleathia Brown, Program Assistant.

In accordance with the South Carolina Code of Law, 1976, Section 30-4-80(d), as amended, the media received notification of the time, date, place, and were given an agenda of this meeting.

CALL TO ORDER

Vice Chairman Griffin called the meeting to order at 1:27 p.m. He welcomed new Board members Mr. Hugh Bland, Mr. Ronald Davis, Mr. Craig Kesler, and Mr. Edgar Lamb to their first meeting.

Dr. Franklin conducted a roll call of members. With seven serving members present, Dr. Franklin declared a quorum present according to Board Governance Code BD regarding a quorum:

A simple majority of the Board constitutes a quorum, and as such has the power to transact business. The determination of a majority at any meeting shall be based on the number of appointed members serving on the Board at the time of the meeting.

INVOCATION

Dr. Griffin offered the invocation.

DEPARTMENTAL REPORTS

Superintendent's Report- Dr. James Franklin presented the board with packets of information to brief new board members on current involvements of John de la Howe School. The documents submitted were an Organizational Status document, a three-year farm report, the Legislative Oversight Committee Draft Report, the 2016 Strategic Plan, the 2018 Marketing Plan, the 2018 Feasibility Study, and a DVD of John de la Howe School.

- Furniture Acquisition- the College of Charleston selected JDLH to receive \$76,000 worth of furniture that they were liquidating.
- Data Sharing MOU from the State Department of Education- this MOU assures minimum data security requirements of districts so that every student's personally identifiable information is safeguarded. Dr. Franklin has signed and returned this document.
- Dr. Franklin gave a briefing on all the affiliating bodies which the agency report to.
- The new Board Members will have orientation on June 7 in Columbia at the South Carolina School Board Association.

Business & Finance- Director of Finance and Business Operations, Sylvester Coleman presented a brief financial summary update:

- The total expenses through May were \$3.7 million and \$1.9 million is in General Funds.
- Mr. Coleman contacted the State Budget Analyst to request special consideration to carry forward more than 10% of the agency's general funds. 10% is what the state usually allows. Mr. Coleman indicated to the analyst that JDLH currently has a freeze.
- Roof/Water tower – the State Engineering Department are anticipating to have the bids out next month. Rough estimates for repairs is \$225,000 - \$250,000. Estimates for the water tower is \$200,000. The agency has enough in carrying forward funds to cover both roof and the water tower.

EXECUTIVE SESSION

It was moved by Mr. Love, seconded by Mr. Davis, and approved to move into Executive Session to consider personnel and contractual matters at 2:22 p.m.

RETURN FROM EXECUTIVE SESSION

The Board returned to open session at 3:04 p.m. The Vice-chair reported that no action was taken during executive session.

RESOLUTION DECLARING ELECTION OF OFFICERS OF THE BOARD

The Board was presented with the names of persons to be elected Chairman, Vice Chairman and Secretary to the offices indicated before their names, to serve for one (1) year or until their respective successors are duly elected and qualified, whichever occurs later. On motion duly made, seconded, and carried, the following resolutions were adopted:

WHEREAS, the following individuals have been proposed as the initial officers of John de la Howe School, and the undersigned approve of their appointment to the office designated next to the name of each, THEREFORE, BE IT RESOLVED that the following officers are elected to the board designated next to their names:

President: Hugh M. Bland Jr.
Vice Chairman: Thomas R. Love
Secretary: Melissa A. Tilden

The board elected accepted their respective offices.

NEXT SCHEDULED MEETINGS

The next regular board meeting is set for Friday, June 22, 2018, at 9:00 a.m.

ADJOURNMENT

It was moved by Mr. Love, seconded by Mrs. Tilden, and approved to adjourn the meeting at 3:15 p.m.

September 7, 2018

Date Approved by Board of Trustees

Mr. Hugh Bland, Chairman

Mrs. Melissa A. Tilden, Secretary



Mrs. Teleathia Brown, Recording Secretary