



BOARD OF TRUSTEES MEETING

Family Life Center Board Room

December 6, 2019

Special Executive Session- 9:30 a.m.

The Board of Trustees will meet in a special executive session to interview the three finalists for the position of President.

I. CALL TO ORDER - Hugh Bland, Chair

II. Timothy R. Keown - 9:30 A.M.

Timothy R. Keown, currently serves as the Director of the Education Center for John de la Howe - School for Agriculture in McCormick, SC. He previously served as an Agricultural Education teacher at Crescent High School in Iva, SC and as the Associate State Director of Agricultural Education at Clemson University. Mr. Keown is currently pursuing a Ph.D. in Educational Leadership; earned a Master's of Agricultural Education; and a Bachelor of Science in Agricultural Education, all from Clemson University in Clemson, SC.

III. Timothy L. Woodward - 10:30 A.M.

Timothy L. Woodward, previously served as the Superintendent of Schools for Hancock County Schools in New Cumberland, WV. Prior to that, he served as the Superintendent for Calhoun County Schools in Mount Zion, WV. Mr. Woodward earned a Master of Education Leadership at James Madison University in Harrisonburg, VA and Bachelor of Science in Education at Bridgewater College in Bridgewater, VA.

IV. Timothy L. Murph, Ed.D - 11:30 A.M.

Timothy L. Murph, Ed.D, is the Founding Principal/CEO at East Voyager Academy of NC Department of Public Instruction in Charlotte, NC. He previously served as the CEO Principal at the South Carolina Science Academy. Dr. Murph earned a Doctorate of Education in Education Administration at South Carolina State University in Orangeburg, SC; a Master of Education in Management and Leadership in School from the University of South Carolina in Columbia, SC; and a Bachelor of Science in Biology from Winthrop University in Rock Hill, SC.

V. REPORT ON EXECUTIVE SESSION - Hugh Bland, Chair

VI. ADJOURNMENT



BOARD OF TRUSTEES REGULAR MEETING

MINUTES

Family Life Center Board Room

December 6, 2019 - 1:00 P.M.

I. CALL TO ORDER

Hugh Bland, Board Chairman, called the meeting to order.

II. WELCOME GUESTS and MEDIA

Dr. Sharon Wall, Interim President, introduced Gerald Moore, consultant for Student-Centered Education, Bob Coble, the JDLH legislative liaison, and Mr. John Shiflet, former JDLH Superintendent. No media were present.

III. INVOCATION

Edgar Lamb, a member of the Board, gave the invocation.

IV. ROLL CALL

Dr. Wall conducted the roll call. In attendance were Hugh Bland, Edgar Lamb, Tom Love, Ron Davis, Melissa Tilden, Owen Smith and Gary Coleman.

A quorum was declared.

V. APPROVAL OF AGENDA

Mr. Love made the motion to approve the agenda. Mr. Davis seconded the motion. The Board unanimously approved the agenda.

VI. APPROVAL OF September 6, 2019, MINUTES

Mr. Davis made the motion to approve the minutes. Mr. Coleman seconded the motion. The Board unanimously approved the minutes.

VII. PRESIDENT'S REPORT

a. Mr. John Shiflet - Graves at JDLH

Dr. Wall introduced Mr. John Shiflet, former Superintendent of JDLH. At an Alumni meeting, Dr. Wall was posed with the question of who could be buried on campus. Given Mr. Shiflet's tenure at JDLH, Dr. Wall asked him to give his expertise on this matter. Mr. Shiflet stated that during his tenure, L.S. Brice stated that no one after Olive Branch would be buried on campus. Mr. Brice said that the Board of Trustees at the time took action on this, however, it is unclear where the records of this might be. Mr. Shiflet recommended that the current Board of



Trustees take action on this matter. Dr. Wall's recommendation to the board is that no future burials be allowed on campus.

VIII. ENABLING LEGISLATION - Bob Coble

Legislative Liaison Mr. Coble gave a brief update on JDLH's Enabling Legislation, as well as, the pending lawsuit on the Declaratory Judgement Action. He also reported on three general issues currently in legislation in South Carolina. First was the potential sale of Santee Cooper. Secondly, an extra 1.8 billion in funding available for the state this year. Lastly, the investigation into the hiring of the President of the University of South Carolina. Mr. Coble predicted these three topics would dominate the legislative sessions.

Mr. Coble provided updated copies of JDLH's Enabling Legislation to board members. The Education Subcommittee Hearing was held on October 16th, in which Dr. Wall and Mr. Gerald Moore gave their testimony. The committee was made up of Senator Nicholson, Setzler, Young, Rice and Massey. This hearing went well. Donna Barton, the Senate staff person has been extremely helpful to us and hopes to have a Subcommittee meeting in which the amendments are approved the week before they are in session. From this point we hope to be on the next Senate Education Committee meeting agenda. After that, the bill will then go over to the House Education Committee. Mr. Coble reported that S.751 was in a great position, with tremendous support.

Mr. Coble provided an update on the Declaratory Judgement Action regarding the Dr. de la Howe's will. A copy of the summons and complaint was provided to the board members. The purpose of the Declaratory Judgement Action is to obtain court approval designating that the new mission of the school is in line with Dr. de la Howe's will. The JDLH will is the most prominent will in probate circles across the state, because it is the oldest. The lawsuit was filed in the McCormick Probate Court. Mr. Coble anticipates a hearing to be held in January. Attorney Rob Tyson will handle the case, with Professor Medlin being the expert witness. Mr. Tyson will work with Dr. Wall later this month to assist in preparing her testimony. The purpose of Dr. Wall's testimony is to provide the reason for the need in change of the school's mission. There is currently no opposition in this case and things are proceeding accordingly. The Attorney General's office is in support and will review the testimony.

Lastly, Mr. Coble recommended rewriting JDLH's by-laws and updating them to take into account the new mission and legislation, as well as, reconstituting the school's nonprofit foundation.

IX. STUDENT-CENTERED EDUCATION CONSULTING GROUP REPORT

X. UPDATE FROM DEPARTMENT HEADS

BUSINESS OPERATIONS - Mr. Sylvester Coleman



Mr. Coleman presented detailed Financial Statements for JDLH through November 30, 2019. The current budget is slightly above the previous years, which was expected due to higher expenses in preparation for opening to students in August 2020.

Mr. Coleman also provided an update on several projects the Business Office has in progress. The roof on the Shillet Family Life Center is approximately 80% completed. The Business Office is making preparations to re-open bids for the Administration Building roof. Since obtaining approval from the South Carolina Archives and History to use a synthetic material for the roof of the structure, Mr. Coleman expects to see more vendors submitting bids than previously. The school also purchased two 15 passenger buses, one of which will be ADA compliant. The Business Office is currently working with the State Auditor's Office to conduct the audit for fiscal year 2019, which ended on June 30, 2019. Over 700,000 images have been scanned in for the first phase of digitizing school records. The remaining documents will be scanned in during the next fiscal year, as mandated by the Legislative Oversight Committee and South Carolina Archives and History. Security camera systems are being updated throughout campus as well.

FACILITIES - Mr. Ken Durham

Mr. Durham provided an updated status on all current projects on campus. He estimated that there are currently contractors or subcontractors in eight to ten buildings on campus. Instead of tying in to the current water lines, all fire protection lines and hydrants will be replaced. An estimated 1,000 linear feet of line and six hydrants will be replaced. This will provide enough water for all structures on campus.

The final drawing for the Welcome Center will be completed next week.

Poles have been laid out for security lighting throughout campus. The lighting plan is based on foot-candles to allow for safe, lighted pathways for students to travel around campus on foot.

The JDLH leadership team met recently to determine the appropriate number of students per cottage that would maintain a safe environment. An estimated 15-16 students will be housed per cottage. The exterior doors on each cottage will be reversed to swing outwards to ensure efficient exiting is available in the event of an emergency.

The demolition will begin in two weeks at the family life center to transform it to the school for the 2020-2021 academic school year.

A contract will be signed next week with Quackenbush Architectural Firm for the renovations of the school.

HUMAN RESOURCES - Mrs. Debbie Daniels

Mrs. Daniels reported that JDLH had advertised for a Registrar/Guidance Secretary, with the posting closing on November 30th. There were over 50 applicants for this position, however, only three met the qualifications listed. Also advertised were the



following teaching positions: three total Agriculture Education, English, Math, Science, Social Studies and Spanish. All of these postings closed on December 8th.

Mrs. Daniels attended a job fair in McCormick on December 3rd to gauge interest for the positions we had available.

FARM OPERATIONS - Mr. Frank Dorn

Mr. Dorn introduced guests from the University of Georgia to present their summary of a landscape charrette created exclusively for the JDLH campus. The charrette includes ideas for cottage additions, new cottages and duplexes, cottage landscapes, new buildings, parking, academic areas, park/recreation spaces, dairy barn expansion, and designs for the oval lawn space.

Mr. Dorn gave the board an update on forestry operation at JDLH. Coincidentally, the previous bid openings were held immediately after the announcement of Georgia Pacific closing several local plants. Because of this only one bid was submitted. Mr. Dorn recommended that we reject the bid and delay this operation until the market improves. Mr. Davis made the motion to reject the bid. Mr. Love seconded the motion and the board approved unanimously. Mr. Dorn requested the board's permission to pursue clearing of small tracts (10 or so acres), as the board has the ability to make decisions on tracts of that size. Mr. Love made the motion to appoint Mr. Lamb as the forestry advisor to represent the board. Mr. Davis seconded the motion. The board voted unanimously. Mr. Dorn will work with Mr. Lamb to determine plans for small timber tracts on the JDLH campus.

Other updates Mr. Dorn provided regarding farm operations were the decision to forgo opening the greenhouse for a spring plant sale in an effort to focus solely on the upcoming school year. The farm staff will make efforts during the winter to repair the barn structures on campus, installing new roofs, repairing siding, and bracing the structures. Dominion Energy awarded JDLH a grant to clear right of ways. SC DNR has aided in the effort to control the wild hog population by installing automated traps. Lastly, Mr. Dorn offered an update on the cattle corral, stating that it is completed for observation purposes. Each board has three screws and three lag bolts in it. For programs such as the bull demonstrations, metal panning will be required to ensure safety.

PUBLIC RELATIONS & MARKETING - Ms. Hayley Belton

Ms. Belton presented options to the board members on potential new mascots and crest designs for the School for Agriculture. The board made no decision on the new mascot. Board members suggested that the options be presented to perspective students and their opinions be polled. The Board also requested to see other options with more variety.

Ms. Belton also reported on the marketing contract with WJBF News Channel 6. Four different JDLH commercials are playing in between television programs that target



students. The WJBF team is also working with Ms. Belton to create a digital media plan that is more widespread, aiming to incorporate streaming services.

JDLH is working with the National Heritage Corridor to create social media photos, ads, and recruitment brochures. They will also assist in setting up meetings with key legislators to present information on the School for Agriculture.

Some exciting public relations opportunities for JDLH recently were a front page article in the Market Bulletin, WRDW's attendance to the January Campus Preview Day, and Mr. Keown starring in a segment for SCETV.

SCHOOL UPDATE - Mr. Greg Thompson

Mr. Thompson shared the new School Identification Number (SIDN) assigned to John de la Howe School for Agriculture. The SIDN is unique to each school and is used for tracking purposes, such as school accreditation. Documents tracking the school's progress in obtaining accreditation were provided to each board member.

Mr. Thompson also shared documents related to school operations such as the agriculture pathways JDLH will offer, bell schedules, college and career counseling, and the 2020-2021 academic calendar.

An agreement was met with the McCormick County School District to allow JDLH students to participate in sports at McCormick High School that are not going to be offered at JDLH. Mr. Thompson has also reached an agreement with the North Augusta Recreation League to allow our students to participate on their sports teams.

In efforts to encourage a positive culture, JDLH will adopt two local families and provide them with Christmas gifts and a meal. JDLH employees also volunteered their time to participate in ringing the Salvation Army Bell at a local shopping center. JDLH will participate in the McCormick Christmas Parade. Employees have also been encouraged to complete simple "Acts of Kindness" throughout the month of December.

EDUCATION CENTER & STUDENT SERVICES - Mr. Tim Keown

Mr. Keown shared updates with the board regarding recruiting efforts and the application/enrollment process. Board members received a handout listing the current perspective students along with their current grade and county. Mr. Keown also updated the board on the upcoming adaptation of a new admissions, enrollment, and tuition management software, SchoolAdmin.

XI. EXECUTIVE SESSION

Mr. Davis made the motion at 11:32 a.m. to enter into executive session. Mr. Love seconded this motion. The board voted unanimously to enter into executive session.



At 12:18 p.m. Mr. Davis made the motion to exit executive session. Mr. Love seconded the motion and the board voted unanimously to exit.

XII. REPORT ON EXECUTIVE SESSION - Mr. Hugh Bland (Chair)

A motion was made by Mr. Love to offer the position of President to Mr. Timothy Keown. Mr. Davis seconded the motion. The board approved unanimously.

XIII. OTHER BUSINESS

- a. The swing sets and tires at each cottage will be removed, as they do not meet current state safety standards. Mr. Davis will announce this to the JDLH Alumni Association in the event they would like any of them.

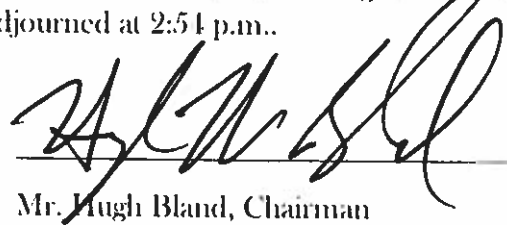
XIV. NEXT REGULAR BOARD MEETING - Friday, March 13th at 9:30 a.m.

XV. ADJOURNMENT

Mr. Davis made the motion to adjourn the Board of Trustees meeting. Mr. Love seconded that motion and the meeting adjourned at 2:54 p.m..

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Date Approved by Board of Trustees


Mr. Hugh Bland, Chairman


Mrs. Melissa A. Tilden, Secretary


Kinsley Miller, Recording Secretary